

**PARISH CHURCH OF ST PETER
NEWTON IN MAKERFIELD**

Minutes of PCC Meeting held on Monday, 6th September 2010

Members: (* denotes member present A denotes apologies given)

EX-OFFICIO		ELECTED	TERM
* Canon J Matthews	Rector	* Mr G Boulton	2011
* Rev L Montgomery	Curate	A Mr T Abram	2011
* Mr W Irving	Warden	A Mr M Webster	2011
* Mr J Higham	Warden	* Miss A Ellam	2011
* Mr A Waterworth	Deputy Warden	vacant	2011
* Mrs D Matthews	Reader	* Mr G Hutton	2012
* Mrs A Myers	Reader	A Mr C Tither	2012
* Mr P Brammeier	D S	* Mrs M Bentley	2012
A Mr GH Stockton	D S	* Mrs I Coulthard	2012
* Mrs D Hilton	D S	* Mrs S Bowden	2012
* Mr W Irving	D S	* Mr I Henry	2013
		* Mrs M Miller	2013
		* Mrs E Edwards	2013
* Mrs M Tod	Treasurer	* Mrs E Fairhurst	2013
* Mrs C Tither	Secretary	* Mrs A Wilson	2013

Following a nomination by Albert Waterworth which was seconded by Philip Brammeier, it was agreed that Allan Black should fill the PCC vacancy until April 2011.

1. Welcome and Prayers

Reverend Matthews welcomed everyone to the meeting, especially the new member, Allan Black, and then proceeded to lead prayers.

2. Apologies

Apologies were received from Hugh Stockton, Tom Abram, Mark Webster and Colin Tither.

3. Minutes of the PCC meeting held on 12th July 2010

The minutes of the meeting held on 12th July were accepted as a true record of events and signed by the chairman.

4. Matters Arising

There were no matters arising.

5. Correspondence

1. A letter of thanks was sent to Hugh Stockton for his service to the school governing body.
2. A letter of thanks was sent to Elizabeth Crompton in recognition of her work organising the Flower Festival.
3. A letter of thanks was sent to June Rimmer following her resignation from the role of Christian Aid coordinator.
4. A letter was sent to Michelle Brammeier informing her that the PCC had appointed her as a school foundation governor with effect from 1st September.
5. A letter had been received from Roy Parfrey advising of his intention to reduce his workload of gardening from the new year.

6. **Wardens' Report**

The wardens reported that since the last meeting the gutters had been cleaned out and the boilers serviced. They also reported that a letter had been received from the church architect advising that he had invited tenders for the stonework repairs needed on the tower. PCC were informed that Malcolm Hankey had offered to help with a grant application to National Heritage but the deadline was imminent (30th September).

7. **Treasurer's Report**

The treasurer reported the current position regarding finances. The PCC were made aware that income was not meeting expenditure which meant that fundraising, which should be extra, was making up the shortfall. Joan advised that she would be preaching on giving in September and the Giving in Grace Programme will be launched early in 2011.

8. **Giving In Grace**

Carol Tither gave a powerpoint overview of the proposed programme. It outlined in detail the principles of the scheme and the planned launch dates. She stressed the importance of church leadership being fully supportive. PCC were advised that Revd Joan, Carol Tither, Michelle Tod and Ian Henry would be the steering group with others being brought in as required and that the PCC would be receiving regular updates. Offers of help with administrative tasks were welcomed by Carol.

9. **Committee Feedback**

1. The Publicity Committee had met and agreed their terms of reference. They had discussed ways in which they could help Trevor Peake with the magazine.
2. The Discipleship committee met briefly and had agreed that more courses were needed to promote spirituality. The next meeting would take place after completion of the Alpha Course to assess needs. Bob Dickinson will join the team.

10. **Away Day**

The Away Day for PCC to discuss Parish Development will take place on Saturday 16th October from 9am until 12 noon at Newchurch, Culcheth. Reverend Joan encouraged all PCC members to attend and advised that the congregation would also be invited.

11. **Alpha Course**

Mark Webster had presented to the congregation, explaining about the Alpha Course and inviting them to take part. PCC felt that there was excellent interaction between Mark and Rob Wilson. It was reported that 20 people had signed up for the taster evening.

12. **Church Warden**

Reverend Joan advised PCC that John Higham will be standing down from the post of church warden at the next AGM. Joan asked everyone to think about this problem and pray to find a suitable replacement.

13. **Meeting Dates**

The next PCC meeting was re-arranged to **Wednesday 10th November 2010** in order to accommodate members leading/attending the Alpha Course.

14. Any Other Business

1. Philip Brammeier needs to make a Health & Safety return to the council. He advised PCC that each group needed to complete a risk assessment. A small container is needed to store the mower etc. and the kneelers would need to be removed from church. The wardens will action.
2. PCC were advised that Laura Davies had not attended church since she resigned as Sunday School Teacher. Dorothy Matthews agreed to visit her.
3. Audrey Myers enquired about commissioning for wine distributors. Reverend Joan advised that permission had been given by the Bishop and that commissioning could take place if necessary.
4. Churches Together in Newton had organised a Social Evening on 16th October 2010 at St Patrick's Club. Tickets are available from Margaret Bentley.
5. Christmas Fair – Stallholders to dress in Victorian Costume. The regular fairies not available this year for the Grotto.
6. Glenn Hutton reported that the Car Boot Sale had accommodated 29 stalls and raised £464.35. Thanks to everyone who helped to make it a success.
7. The PCC agreed that Carol Tither could proceed with the Adopt a Stone Appeal to raise money for stonework repairs.

The meeting closed with prayer at 9:00 pm.

Carol Tither (secretary)

Signed:
Chairman

Date:.....