

**PARISH CHURCH OF ST PETER
NEWTON IN MAKERFIELD**

Minutes of PCC Meeting held on Monday, 15th March 2010

Members: (* denotes member present A denotes apologies given)

EX-OFFICIO		ELECTED		TERM
*	Canon J Matthews Rector	A	Mr I Greensmith	2010
		*	Mrs S Brammeier	2010
*	Mr W Irving Warden	A	Mrs K Saile	2010
*	Mr J Higham Warden	*	Mrs A Hamnett	2010
*	Mr A Waterworth Deputy Warden	*	Mrs A Roe	2010
*	Mrs D Matthews Reader	*	Mr G Boulton	2011
*	Mrs A Myers Reader	A	Mr T Abram	2011
A	Mr P Brammeier D S	*	Mr M Webster	2011
	Mr D Ashworth D S	A	Miss A Ellam	2011
*	Mr GH Stockton D S		vacant	2011
*	Mrs D Hilton D S	A	Mr G Hutton	2012
		A	Mr C Tither	2012
		A	Mrs M Bentley	2012
*	Mrs M Tod Treasurer	*	Mrs I Coulthard	2012
*	Mrs C Tither Secretary	*	Mrs S Bowden	2012

1. Welcome and Prayers

Reverend Matthews welcomed everyone to the meeting at 7:30 pm and led prayers.

2. Apologies

Apologies were received from Philip Brammeier, Glenn Hutton, Colin Tither, Margaret Bentley, Tom Abram, Ian Greensmith and Kerry Saile.

3. Minutes of the PCC meeting held on 25th January 2010

The minutes of the meeting held on 25th January were accepted as a true record of events and signed by the chairman.

4. Matters Arising

1. 4.4 Questionnaire to be circulated regarding Family Service.
2. 9 Fire & Risk Assessment now completed by Philip Brammeier and a summary with points for action was distributed to all members. It was agreed to seek costs for action points and to implement interim measures. A list of responsibilities needed to be compiled with named persons.
3. 16.3 Attendance sheets used successfully for the school admissions process. It was resolved that Foundation Governors should become more involved.

5. Correspondence

No correspondence had been received or sent.

6. Wardens' Report

A brief report was produced giving details of repairs/maintenance carried out.

7. Treasurer's Report

The treasurer reported that the mistake in the accounts had been rectified and they had now been examined. PCC approved the accounts for inclusion with the Annual Report to be presented at the ACM.

The treasurer reported the current position regarding finances. She advised that the 2009 budget and actual figures were similar but the 2010 budget had not yet been compiled, due to awaiting the programme of repairs as a result of the quinquennial report.

8. Annual Report

The secretary presented the Annual report in the new format as advised by the Diocese which was approved with thanks. She advised that the revised format was necessary to appeal to a wider audience and, although much of the general information was the same, there was now a need to reflect more on annual performance and to formally set objectives for the coming year. The secretary felt that next year's report should be produced by a committee to incorporate a wider view.

The vicar agreed that parish development would be on the agenda in future and working groups needed to be set up with areas of responsibility.

9. Quinquennial Report

PCC received a summary sheet from this report which gave estimates for all the work needed. The architect had been instructed to arrange a stonemason to repair any dangerous stonework.

10. Extraordinary Meeting Feedback

PCC members were provided with minutes of the extraordinary meeting held to discuss the Bishop's questions.

11. Proposal for Mission Shaped Course

Reverend Matthews informed PCC that a course lasting six weeks would be taking place in May which would explore possibilities for mission.

12. Away Day

To be arranged for Sept/Oct once the mission shaped course is complete in order to plan future objectives.

13. Next Meeting

The date for the next meeting was already set for Monday 17th May 2010 at 7:30pm in the annexe.

14. Any Other Business

1. Hugh Stockton informed PCC that he would be standing down as a School Foundation Governor after having served for 41 years. He advised that Michelle Brammeier was interested in applying for the role.
2. Ian Greensmith and Glenn Hutton had kindly agreed to organise car boot sales on the church car park for 8th May and 4th September.
3. Men's Group AGM will be held on 24th March at 7:30 pm - all welcome. The group have agreed to undertake some of the jobs highlighted in the quinquennial report.
4. Joan wished to record her personal thanks to Alan Heaton who had agreed to preside at Sunday's service and could often be relied upon to stand in at short notice.
5. Joan thanked all PCC members who would be standing down at the ACM for their dedication and loyal service.
6. PCC agreed that Sharon Brammeier should continue as CRB Verifier.
7. PCC were informed of the Easter Service arrangements. Easter experience for children is to be set up at St. John's and an adult version transferred to St. Peter's during Holy Week. The Good Friday activity morning will run as usual.

The meeting closed with prayer at 8:50 pm.

Carol Tither (secretary)

Signed:
Chairman

Date:.....