

PARISH CHURCH OF ST PETER NEWTON IN MAKERFIELD

Minutes of PCC Meeting held on Monday, 13th July 2009

Members: (* denotes member present A denotes apologies given)

	EX-OFFICIO		ELECTED	TERM	
*	Cannon J Matthews	Rector	*	Mr I Greensmith	2010
*	Mr W Irving	Warden	*	Mrs S Brammeier	2010
*	Mr J Higham	Warden	*	Mrs K Saile	2010
*	Mr A Waterworth	Deputy Warden	A	Mrs A Hamnett	2010
A	Mrs D Matthews	Reader	*	Mrs A Roe	2010
*	Mrs A Myers	Reader	A	Mr G Boulton	2011
*	Mr P Brammeier	D S	*	Mr T Abram	2011
	Mr D Ashworth	D S	*	Mr M Webster	2011
	Vacant	D S	*	Miss A Ellam	2011
	Vacant	D S	*	Mrs D Hilton	2011
			A	Mr G Hutton	2012
			*	Mr C Tither	2012
			*	Mrs M Bentley	2012
*	Mrs M Tod	Treasurer	*	Mrs I Coulthard	2012
A	Mrs C Tither	Secretary	*	Mrs S Bowden	2012

Kerry Saile agreed to take the minutes of the meeting due to the absence of the secretary.

1. Welcome and Prayers

Reverend Matthews opened the meeting at 7:30 pm with a prayer.

2. Apologies

Apologies were received from Carol Tither, Glen Hutton, George Boulton, Amanda Hamnett and Dorothy Matthews.

3. Minutes of the PCC meeting held on 11th May 2009

The minutes of the meeting held on March 16th were accepted as a true record of events and signed by the chairman.

4. Matters Arising from the minutes of the meeting held on 16th May

There were no matters arising from the minutes.

5. Correspondence

1. Licensing permission had been received from the Bishop for William Irving and Philip Parfrey to assist in the Administration of Communion.
2. A letter was received from Roy Parfrey who wishes to retire from his role as Gift Aid Secretary as of end of December 2009. Michelle Tod will take over this role as part of her Treasurer role. A thank you letter will be sent to Roy for his support in this role.

3. A Service of Thanksgiving for the Bishop of Warrington will take place on 3rd October. Tickets are available. A donation of £50 towards a leaving gift will be given from the church.
4. A request has been received from the new managers of the Kirkfield Hotel over renting car park spaces for their residents. It was agreed that if we were to go ahead with this that payment would have to be in advance; security would still be an ongoing issue to be resolved; we would charge £5 per space per night and limit numbers to 4. A combination lock would need to be installed – in which the combination would be changed every month. Mark Webster agreed to make contact with the managers to discuss these issues and if all parties agreed, then Mark would draw up a contract. A 1 month trial would start.

6. Treasurer's Report

The treasurer gave the current balances as follows:

Current Account: £24400 Deposit Account: £9500 Building & Fabric: £3000
Michelle explained that the reason why there was so much money in the current account was because we had received £17667.45 from the estate of Lucas Crouchley. It was agreed to use some of the donation towards a memorial. A suggestion for a memorial was a Sunday School award.

Michelle had also noticed that regular giving was suffering due to people missing church some weeks and not making up their giving in subsequent weeks.

6. Fundraising Committee Report

The Fundraising Committee held their first meeting in June and presented the following ideas to the PCC:

1. Calendar – a compilation of pictures/photos/drawings from church organisations to make up the calendar.
2. Portraits – family groups/siblings. Glen Hutton said that he had a contact through the school. It was also suggested the Bob from Photorama may be able to help.
3. Festival of Light – as an alternative to Bonfire/Halloween. It is church positive and other church organisations could get involved in the run-up to the event with making lanterns/lights.
4. Children's musical matinee – all church groups to be involved. School and congregation also to be able to add to this event. Eddie Matthews has said that he would be happy to do the music.

The PCC agreed the ideas and were happy for the ideas to be put into practice and to get the balls rolling. Help and support was requested from all PCC members.

7. Warden's Report

William Irving prepared a handout which was given to all PCC members.

It has been a busy period for both Wardens and PCC expressed many thanks for all their hard work.

8. CRB – Parish Register

Sharon Brammeier has compiled the CRB – Parish Register. Everyone who works with children need to be CRB checked. All PCC members also need to be checked. The Bell Ringers need to be added to the list. The PCC agreed to approve the list once this change has been made.

9. Church/School Partnership Award

The Diocese Representative said that the work that has been into this application was excellent and was ready to be sent off as it was. Joan Matthews agreed to this. Many thanks to Susan Bowden for all her effort.

10. Deanery Synod Rep Vacancy

Dorothy Hilton had volunteered to take up the vacancy and was duly elected into this role by the PCC.

11. Deanery Synod Report

‘What makes a good church, and what makes a bad church?’ Mike Eastwood took away the ideas that came up and we will get back a report. Deanery Mission Plan – Clergy numbers are down. Work on the Deanery Mission Plan will start in order to have monies allocated for additional clergy where needed and identify where clergy can be lost.

12. Next Meeting Date

Monday 7th September 2009.

13. Any Other Business

- 1. Men’s Working Party – it was requested for money to carry out plans for the church gardens. PCC agreed that quotes would be required before a decision could be made about whether to allow the works or not.
- 2. Fire Risk Assessment has not been done for approx. 5 years. Phil Brammeier agreed to look into doing this along with Health and Safety.
- 3. Child Friendly Church Award needs to be renewed. Sue Bowden to discuss with parents of young children to give a warm welcome to any new comers around the children’s corner.
- 4. The Quinquennial is due. Bill Shaffer to prepare this report. Joan Matthews requested PCC’s permission to change the church architect for future reports. PCC agreed.
- 5. Many thanks to Elizabeth Crompton for all her efforts in organising the Flower Festival. It was a success yet again.
- 6. Mystery Worshipper – there was a full and frank discussion about how we currently welcome visitors into church. It was resolved that more effort is needed to identify visitors and ensure that they are made to feel comfortable and welcome. A ‘welcome pack’ could provide information about the church.

The meeting closed with prayer at 9:10 pm.

Signed: (Chairman) Date: