

**PARISH CHURCH OF ST PETER
NEWTON IN MAKERFIELD**

Minutes of PCC Meeting held on Monday, 16th March 2009

Members: (* member present A apologies given)

* Canon J Matthews	PIC	* Mrs A Stockton	2009
* Mr W Irving	Warden	* Mrs J Lunam	2009
* Mr J Higham	Warden	* Mrs J Traverse	2009
* Mr A Waterworth	Deputy Warden	* Miss C Traverse	2009
* Mrs D Matthews	Reader	* Mrs A Roe	2009
* Mrs A Myers	Reader	A Mr I Greensmith	2010
* Mr P Brammeier	D S	A Mrs S Brammeier	2010
A Mr D Ashworth	D S	vacant	2010
* vacant	D S	* Mrs K Saile	2010
* vacant	D S	* Mrs A Hamnett	2010
		* Mr G Boulton	2011
		* Mr T Abram	2011
		* Mr M Webster	2011
* Mrs M Tod	Treasurer	* Miss A Ellam	2011
* Mrs C Tither	Secretary	* Mrs D Hilton	2011

1. Welcome and Prayers

Revd Joan welcomed everyone to the meeting and lead prayers.

2. Apologies

Apologies were received from Sharon Brammeier and Ian Greensmith.

3. Minutes of the PCC meeting held on 26th January 2009

The minutes of the meeting held on January 26th were accepted as a true record of events and signed by the chairman.

4. Matters Arising from the minutes of the meeting held on 26th January

1. Members commented on the carpet that they were not particularly keen on it being made from nylon and that the colour red was prone to fading. Ann Stockton and Jean Lunam offered to view carpets in other churches. It was reported that it would not be feasible to take up any dangerous carpet because the flags underneath were also in a poor condition and would also constitute a hazard – would need to be levelled.
2. New PCC to form Pastoral Team.
3. Sue Bowden had agreed to take on the Church/School Partnership Award Scheme and will report to PCC.
4. Sharon Brammeier agreed to produce and arrange for the distribution of Easter Services Leaflet – details needed.
5. The size of the font in the Parish Magazine had been increased slightly. Trevor had promised to increase it further.
6. PCC agreed that a letter of thanks and some flowers be sent to Ethel Boardman in recognition of her contributions to church life over the years.
7. Dorothy Matthews and Alan Heaton had received positive feedback regarding the Lent Group meetings.
8. Alice had received her award at a wonderful service held in church.

5. Correspondence

1. A reply had been sent to Jean Ritchie's letter.
2. A letter of thanks and some flowers had been delivered to Ethel Boardman.
3. A letter has been sent to Bishop James, requesting permission to assist at communion for William and Philip.

6. Annual Report & Accounts

The annual report had been compiled by Carol Tither and was accepted by the PCC for presentation at the Annual Church Meeting. Reverend Matthews thanked the secretary for the comprehensive document, which was signed by the chairman on behalf of members. The annual accounts prepared by the treasurer were currently being audited by Richard Tully. They were signed by the chairman and treasurer after the audit.

7. Finance Committee Report

The Finance committee made the following recommendations from discussions at their meeting on March 10th which were agreed by the PCC.

1. Fees for weddings and funerals to be increased by £20 to cover extra cost of heating etc.
2. Delegated power to be given to the finance committee for purchases up to £500.
3. A fundraising sub-committee to be formed with the new PCC.
4. Grant applications needed for large projects, such as the organ, stonework repairs, carpet and annexe extension. Revd Matthews will approach Richard Tully for his advice.
5. PCC were informed that Carol Tither had agreed to undertake the role of Team Administrator. Michelle was to look at the feasibility of obtaining a new photocopier for team purposes.
6. PCC were advised of the current situation with Newman Roofing following the contract with them being terminated.

8. Treasurer's Report

The treasurer reported that the unrestricted funds available had been reduced by £2000 since January, due to annual expenditure in the early months of the year (insurance etc.).

9. Wardens' Report

William Irving reported as follows:

1. Boiler House repairs finalised. Insurance claim submitted for £1000.
2. The desk in the vestry office had been renovated beautifully by Mr Wood for £375.

Reverend Matthews thanked William, John and Albert for all their work in this area.

10. Team Curate

Laura Montgomery had been assigned to the Newton Team for the next 4 years and will be ordained 5th July at 10am in Liverpool Cathedral. As team staff will be supporting her at her ordination, it was decided that there would be a Team Service at 8am at St. Peter's and the organisations would need to be informed that there will not be a Family Service on that day.

11. Team Vicar

Reverend Matthews informed PCC that Reverend Valerie Hughes has been appointed and will be licensed as Vicar to the Newton Team at St. John's Church on Tuesday 16th June 2009. She will live in Wargrave Rectory with her son.

12. Memorial Service

It was agreed that this service would not include communion in future to make it more inclusive.

13. Christmas Services Review

PCC were pleased that the Christmas Eve service was well attended. They felt that the Christmas Day Toy Service was too long for children and need to be adjusted for the future.

14. Next Meetings

The next meeting was scheduled for Monday 18th May 2009 at 7:30 pm in the annexe. The annual meeting will take place in church on Monday 20th April at 7:30 pm.

15. Any Other Business

- 1 Memorial table candles – notice needed.
- 2 Colin and Linda Tither had offered a red wedding carpet for the entrance. Joan will speak to the vergers about it.
- 3. It was suggested that the service times might be able to be reverted back now that there would 3 team clergy. Joan reminded everyone that it would still be impossible as curates are unable to lead services.
- 4. Plans for the Good Friday children’s activity morning are underway. This will be followed by a short service and Hunger lunch in the annex. A team service will be held at Emmanuel Church at 2pm.
- 5. Extra volunteers are needed for the Easter cleaning – notice on bulletin.
- 6 PCC were informed that a parishioner wishes to talk to them about carbon footprints. Invitation after the AGM.
- 7. Joan informed PCC that she had been appointed Area Dean, following Bob Lewis’s appointment as University Chaplain. This will take effect from April.

The meeting closed with prayer at 9:00 pm.

Signed: (Chairman)

Date:.....